

Invitation to tender to deliver publicly funded Immigration Services

**NOTICE TO APPLICANT ORGANISATIONS REGARDING A CHANGE TO THE
REQUIREMENTS FOR SUBMITTING A
PRE QUALIFICATION QUESTIONNAIRE (PQQ)**

Background

On 30 November 2009 and 16 December 2009 we published on our website (and on our eTendering website) Information for Applicants (IFAs) for those interested in responding to our Invitations to Tender (ITT) to deliver publicly funded Immigration Services in England and Wales.

The IFA states that, in addition to responding to an ITT, Applicant Organisations are also required as part of the tender to submit a response to the PQQ (also located on our eTendering website), Section 1 of which requires Applicant Organisations to complete and upload an 'Applicant Information Form' as part of the PQQ response. There are two versions of the form; one for Private Sector Applicant Organisation and one for those from the Not for Profit Sector

Detail of Notice

Unfortunately, it has come to our attention that both the Private Sector and NfP Applicant Information Forms have become corrupt.

Consequently, in accordance with our power under paragraph 11.5 of the Conditions of Tender in the IFA, Applicant Organisations are notified that it is **no longer a requirement to submit the Private Sector or NfP Applicant Information Form as part a PQQ response in relation to responses to the Invitation to Tender for Immigration Services in England and Wales.**

Applicant Organisation should note that the LSC will require this form to be submitted prior to the contract start date.

**Legal and Governance Team
26 January 2010**