

If you were audited tomorrow what would be the outcome?



LEGAL BEST PRACTICE
www.tmt-training.co.uk

UNIFIED CONTRACT

A practical guide to compliance and performance

Working under the unified contract will present new challenges. Compliance with contract, a new monitoring regime and a developing pattern of audit and assessment are in place to catch the unwary. For many, thinking about 'franchise' requirements is a thing of distant memory - not least since it is probably some years since most firms last faced an on-site LSC audit.

The aim of this course is to provide criminal and civil legal aid practitioners with an up-to-the-moment guide to the performance requirements of delivering legal aid under the unified contract. It will deliver a comprehensive summary of all key areas of risk and offer a range of practical solutions to assist the hard-pressed practitioner.

This will include:

- **Key contract requirements**
- **'Franchising' under contract**
- **Performance indicators and distant monitoring**
- **File assessment procedures**
- **Costs and reporting issues**
- **Supervisory requirements**
- **Peer Review today**
- **Profits and standard fees**
- **Towards Best Value Tendering**

If you feel you have lost track of the regulator requirements through the recent period of change or, quite understandably, had little time to devote to such issues, this is the course for you.



SIMON POTTINGER is the Senior Partner of JRS Consultants, the specialist legal aid consultancy he founded in 1996. With experience as a Legal Aid Practice Manager and Caseworker, along with a period at the Legal Aid Board, his experience and understanding is extensive. It is the practical value of his regular training sessions which delegates find of most value. A regular contributor to Independent Lawyer and CLSA News, Simon also has his own weblog at: www.jrsconsultants-uk.com

presented by
**SIMON
POTTINGER**

**3 September
MANCHESTER**

**8 September
NEWCASTLE**

**10 September
BIRMINGHAM**

**16 September
CARDIFF**

**18 September
LEEDS**

**23 September
LONDON**

**HALF DAY SEMINARS
- 3 CPD POINTS**

Registration: 1.30 pm

Seminar: 1.45 pm to 5 pm

REGISTRATION FEE

£138 plus VAT
PER DELEGATE

£120 plus VAT
PER DELEGATE
for one firm booking two
or more delegates

UNIFIED CONTRACT • SEPTEMBER 2008 BOOKING FORM

VENUE	DATE.....	2008
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FIRM

CONTACT NAME Title First Name..... Surname

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..... POSTCODE

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TEL. FAX

DELEGATES (*Title, first name, surname, in capitals please*)

1 4.....

2 5.....

3 6.....

I enclose cheque for one delegate @ £162.15 (£138 plus VAT)

OR

I enclose cheque for delegates @ £141.00 per delegate (£120 plus VAT)

for one firm booking 2 or more delegates

TOTAL £ Signed

Send booking form and payment to the DX address below or post to: TMT Training, 43 Gildredge Road, Eastbourne, East Sussex BN21 4RW

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email courses@tmt-training.co.uk www.tmt-training.co.uk

Fax*, telephone or e-mail bookings will be accepted on the understanding that your payment and booking form, clearly marked 'Confirmation', are posted within 48 hours.

Payment:
Cheque payable to **TMT Training** to accompany booking form. A VAT invoice will be sent with confirmation.

Cancellations:
Full refund less £25 administration charge if cancellation is received 10 or more days before the seminar.

We reserve the right to cancel the seminar, change the venue, alter its content or change the speaker.
Delegates' names may be changed at any time.

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